[Date]

[Name]

[Street Address]

[City, State Zip]

In re: [Cause Number and Children(s) Names]

The Court has scheduled a Permanency Hearing for [Insert Child(ren) Names] at [Insert Time of Hearing or Docket Call] on [Insert Date of Scheduled Hearing]. The hearing will be held in [Insert Court Name], room number [Insert Room Number]. The address is: [Insert Address of Courthouse].

By law, you are entitled to:

* This notice of the hearing
* Present evidence and be heard at the hearing

Texas Family Code § 263.0021.

If you are a child or youth in foster care who would like more information about court or how to attend the hearing, talk first to your caseworker, your caregiver and the person who signed this letter (if someone besides your caseworker sent this letter). You should also be able to get information from your attorney ad litem, guardian ad litem or CASA.

[Explain additional resources about court if you are including any]

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name

Position Title

Telephone Number

Email Address